



Tamsin Ledger clerk@kirdford-pc.gov.uk 01403 820 871
Kirdford Parish Council, PO Box 427, Billingshurst RH14 4DA

You are hereby summoned to attend the Parish Council Meeting which will be held in Kirdford Chapel, Plaistow Road on Monday, 21st October, 2019 commencing at 7.30 p.m., when the following business will be considered and transacted.

T Ledger, Clerk & Responsible Financial Officer to the Council

Date: 16th October, 2019

AGENDA

1. **Apologies for Absence:** To receive both apologies and reasons for absence.
2. **Public Participation:** To receive and note questions, comments or representations made by members of the public.
3. **Disclosures of Interest:** To receive disclosures of personal and prejudicial interest from Councillors on matters considered at the meeting.
4. **Approval of Meeting Minutes:** To resolve that the minutes from the Parish Council Meeting (16.09.19) and Planning Committee Meeting (23.09.19) be signed as a correct record.
5. **Reports from District and County Councillors:** To receive reports.
6. **Correspondence:** To consider recent correspondence received.
 - a) Wephurst Rights of Way – meeting 22nd October 6pm Winterton Hall, Plaistow.
 - b) Crouchlands – Public meeting to present plans 26th November 6pm at Winterton Hall, Plaistow.
 - c) Butts Common swings– The Planning Inspectorate is satisfied it can determine the application without a public inquiry, hearing or site inspection. Decision due imminently.
 - d) Kirdford Chapel – extension drawings provided in advance of application.
 - e) Defibrillators – BEAT advised child pads not required, place pads differently. Consulted on equipment for Recreation Ground. Offered to provide training to public free of charge.
7. **Chairperson’s Announcements:** The Chairperson to make announcements.
8. **Greener Camping Site:** To discuss response to application for camping site on Holly Farm Stables, Linfold Road, Strood Green, Kirdford RH14 0LG.
9. **Committees, Working Groups and memberships:**
 - a) Cllr L Ketteridge resigned, public notice of casual vacancy published. If no call for election can co-opt a new Councillor. To decide whether to co-opt at next meeting or call a separate meeting.
 - b) Village Hall Committee – to decide on a new representative from Kirdford Parish Council.
 - c) Gatwick – to decide on a councillor to take on responsibility.
 - d) Human Resources – to decide on new member of working group.
 - e) CIL Committee – to decide on members.
10. **Training:**
 - a) Councillor training 3rd December, 6-9pm delivered by Andy Beams of SALC at Wisborough Green Village Hall. To decide attendees.
 - b) Clerk training request.
11. **Parish Wildlife Plan:**
 - a) Nesting boxes – to decide where to place nesting boxes.
 - b) Wild flower seeds – to decide on areas to designate for planting.
 - c) Young trees – to decide on purchase and placement of young trees.

- d) Parishes Wildlife Group: To note a second dragon and damsel-fly survey carried out along the River Kird focussed on the Parish of Kirdford, result to be reported in February.
- e) To note KKWG AGM 21st November 6.30pm. Talk at 7.30 pm on UK Mammals.

12. School Court:

- a) To decide on whether a zip-wire/aerial runway should be purchased for School Court.
- b) To decide on single or double, latter recommended.
- c) To decide on structure.
- d) To decide on which provider.

13. Speeding:

- a) Village gates: Clerk to report on meeting with West Sussex Highways. To decide on if apply for gates, if so to decide on style and quotes for gates.
- b) To decide if establish a Speedwatch group.
- c) To decide on whether to apply to reduce Plaistow Road speed limit.

14. Health and Wellbeing: To discuss potential solutions for isolated individuals.

15. Kirdford Village Hall:

- a) To decide whether Kirdford Parish Council will pay for WiFi at Kirdford Village Hall.
- b) To decide on direct payment or yearly grant.

16. Baby and Toddler Group (BaTs):

- a) To decide whether Kirdford Parish Council will apply for planning permission for a new shed.
- b) To decide on whether a grant will be issued for the new shed.

17. Neighbourhood Plan Review: Report on progress.

18. Winter Resilience: To decide on updates to plan.

19. Junior Football: To decide whether to hire a consultant.

20. Photographs: To delegate project to a Councillor.

21. Finance:

- a) September finances to presented with Bank Statement for reconciliation.
- b) Accounts to be Paid: October invoices to be presented for approval.
- c) Budget progress report.
- d) New signatory required – suggestion of Cllr Mr D Irwin.
- e) To decide whether to move to dual authorisation online banking.

22. Planning:

KD/19/02289/PNO - Case Officer: Vicki Baker

Mr Richard Taylor

Howick Farm Scratching Lane Kirdford GU28 9JY

Construction of an agricultural access track.

O.S. Grid Ref. 499498/128679

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PXD9AQERHIQ00>

KD/19/02123/FUL - Case Officer: Vicki Baker

Mr & Mrs Jeremy and Sarah Sleeman, Lower Barn (Near Chandlers Barn) Skiff Lane Wisborough Green

Demolition of Lower Barn replaced with 1 no. dwelling with detached garage and store.

O.S. Grid Ref. 503194/127555

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PWLD6YERGYK00>

SDNP/19/04432/HOUS and SDNP/19/04433/LIS – Case Officer: Beverley Stubbington

Mr James Burt, Little Bignor Farm , A272 Wakestone Lane To Croucham Lane, Kirdford, RH14 0LJ

Demolition and replacement of existing modern side extension.

Grid Ref: 501790 123161

<https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PXNQDSTUHA500>

KD/19/02544/DOM - Case Officer: Vicki Baker
Ms Kim O'Dell, 2 Townfield, Kirdford, RH14 0NE
Erect a Wooden 2 bedroom Annexe in the bottom of the garden at the rear of the property.
Map Ref: (E) 501602 / (N) 126846

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PYZSWFERIPI00>

Decisions from CDC:

KD/19/01334/DOM

Mr Binder

Staples Hill Cottage Staples Hill Kirdford Billingshurst West Sussex RH14 0JL
Construction of a part two storey and part single storey extension to east elevation.
PERMIT

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PRN8L9ERL0S00>

KD/19/01341/DOM

Mr Binder , Staples Hill Cottage Staples Hill Kirdford RH14 0JL
Single storey extension to west and south elevations of outbuilding.
PERMIT

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PRNG9NERL1A00>

KD/19/01598/LBC

Mr David Gerrard, Vergers Village Road Kirdford Billingshurst West Sussex RH14 0LT
Demolition of existing conservatory and construction of replacement single storey extension. 1 no.dormer to side/rear elevation. Internal alterations and the replacement of window with door on rear of garage.
PERMIT

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PTAJKVER0PD00>

KD/19/01659/DOM

Mr David Gerrard, Vergers Village Road Kirdford Billingshurst West Sussex RH14 0LT
Demolition of existing conservatory and construction of replacement single storey extension. 1 no.dormer to side/rear elevation. Internal alterations and the replacement of window with door on rear of garage.
PERMIT

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PTNT1DER0SR00>

Enforcement Notices: - None received.

23. Councillors to report any possible Health and Safety Problems: (All)

24. Public Participation: To receive and note any further questions, comments or representations made by members of the public.

25. Date next meeting: Monday, 18th November, 2019.

26. Any Matters for Next Meeting: For members to request additional items to be added to next agenda.

27. Confidential Matters: The Council may wish to exclude the public and press at this point. Usually this happens when discussions arise on staffing, contract tendering and anything that has legal implications.

PUBLIC AND PRESS WELCOME TO ATTEND